



St. Mark's C. of E. Primary School



Job description for Learning Support Assistant in the Bridge and working with pupils in a 1-1 capacity

Responsible to: Teacher in Charge of the Resourced Provision

Key Function: To assist in the support and inclusion of children with social, emotional and mental health difficulties within the resourced provision, "The Bridge".

Responsibilities:

- To give your very best at all times to ensure that pupils within the Bridge get the very best provision to meet their needs.
- To assist with supporting pupils on their arrival and departures and with daily routines during school time.
- To assist teachers in the delivery of the National Curriculum.
- To work in individual, small group and whole class situations as required.
- To establish a supportive and trusting relationship with pupils.
- To motivate pupils and raise their self esteem.
- To respond to pupils needs by applying positive behaviour management skills.
- To make formal and informal observations and assessments.
- To assist with the planning, implementation and evaluation of programmes to support pupils.
- To assist with administrative tasks, including the preparation of teaching materials and resources.
- To liaise with mainstream staff to facilitate inclusion of the pupils.
- To respect the confidentiality of sensitive information received from colleagues, parents and pupils.
- To assist with the supervision of pupils during playtimes and lunchtimes.
- To be aware of school policies and procedures and support the school ethos.
- To carry out any duties appropriate to the level of responsibility of the post.
- To undertake any appropriate training, and implement this with the working environment.
- As a last resort, to undertake physical restraint where necessary for the safety of pupils and/or staff members.